



*Fulfilling America's Promise :  
Doing Business with the Department of  
Homeland Security*



## CONTRACTING INTAKE FORM

Name	<input type="text"/>	Company	<input type="text"/>
Job Title	<input type="text"/>	E-mail	<input type="text"/>
Address	<input type="text"/>	Company Website	<input type="text"/>
City	<input type="text"/>	State	<input type="text"/> Zip Code <input type="text"/>
Congressional District	<input type="text"/>	Name of CEO if different	<input type="text"/>

1. Business Start Date

2. How many employees do you have? Full time:  Part Time:

3. What services does your company provide?

4. Do you have a NAICS code ☐ Yes ☐ No

5. State your relevant NAICS code(s)

6. Does your company have any small business certifications? ☐ Yes ☐ No

7. If yes, please check the relevant small business certification box(es)

<input type="checkbox"/> Small business	<input type="checkbox"/> Small Disadvantaged Business	<input type="checkbox"/> Woman Owned Business
<input type="checkbox"/> Hispanic Owned Business	<input type="checkbox"/> Minority Owned Business	
<input type="checkbox"/> Black American Owned Business	<input type="checkbox"/> Native American Owned Business	
<input type="checkbox"/> Historically Underutilized Business Zone	<input type="checkbox"/> Educational Institution	

8. Do you have a record of past performance with the federal government? ☐ Yes ☐ No

9. If yes, please state the agencies for which you have performed

10. Have you ever contracted with DHS? ☐ Yes ☐ No

11. If yes, please identify the relevant procurement authorities

<input type="checkbox"/> FEMA	<input type="checkbox"/> CBP	<input type="checkbox"/> USSS	<input type="checkbox"/> ICE
<input type="checkbox"/> USCG	<input type="checkbox"/> FLETC	<input type="checkbox"/> DHS	<input type="checkbox"/> DHS (Headquarters)

12. If you are experiencing challenges, briefly state the nature of the issue you are experiencing with DHS.

13. Is there a presolicitation/solicitation notice for which this request is related? ☐ Yes ☐ No

14. If so, please include the presolicitation/solicitation notice number(s), here:

15. Provide a 2-3 sentence description of the presolicitation/solicitation notice(s)

16. Have you already contacted DHS? ☐ Yes ☐ No

17. If so, please provide approximate dates, form of contact (i.e. via email, phone, fax, mail, in-person meeting, etc.), and person you contacted.

18. What resulted from your contact with DHS?

19. What service are you requesting from the Committee on Homeland Security (please check the appropriate box(es))

- ☐ meeting    ☐ phone call    ☐ review of solicitation  
☐ e-mail    ☐ follow up with DHS

20. Please provide any additional documentation you think will be helpful.

21. Would you like to receive a copy of our Business Opportunities Manual? ☐ Yes ☐ No

22. Would you like to subscribe to our monthly e-newsletter, DHS Business Opportunities? ☐ Yes ☐ No

*Thank you for contacting us. You will receive a response within 48 hours.*